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**Boise Ice Classic 2025**

**April 25-27th**

**Test Session April 27th**

**Idaho Ice World**

**7072 S. Eisenman Road Boise, Idaho 83716**

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**I. COMPETITION OVERVIEW**

The Boise Ice Classic will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](https://www.usfigureskating.org/about/rules), and/or [current Compete USA handbook](https://www.usfigureskating.org/skate/compete/compete-usa) as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](https://www.usfigureskating.org/members-only/members/technical-notifications).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club, Learn to Skate USA® member, a collegiate club or who is an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the [rulebook](https://www.usfigureskating.org/about/rules) for more information.

**SERIES INFORMATION**:

**2025 Solo Dance Series:** This competition has been approved as a 2025 Solo Dance Series host. Skaters must register to participate in the Solo Dance Series prior to competition at designated competitions in order to have their points recorded and seen in standings. [Solo Dance Series Registration](https://info.usfigureskating.org/e3t/Ctc/OQ%2B113/cYlcQ04/VVFrbC4ycP7hW8t0CCF439xXbW4CCSrm5pp-swN4dVQcs3qgyTW7Y8-PT6lZ3nrW6YR9zT5z4BH5W3l2T794TX5CKW3-MlwW4XxJFnW8M_VTW2Rdg5vN1j0wgpJY5j8W2xSCr04ttgqrW3-KKT5967ws0W4VvP9K6N1X4lN7R-VPqy5_QWW5T38Cd96m8lqN2XH8XtKFvDkW8L7Zqh132KGLW60PHPp6J18GcN8gDnwkt1QTVN8lhwZhgJFZJW2-x0K279kgQhW5jH45H7bzYGrW7tzRdH7Sys9YW4hM1r22NDmHxVGyVS11c6GYvW4cknCf2y5L_7W84qpxh5tgdnSW1Zq-B27lr8GqW6JycVM19rN9YW6jspHx2np9CWW3Hnr2C3x5y0Pf3pRDpz04) | [Solo Dance Series Information](https://info.usfigureskating.org/e3t/Ctc/OQ%2B113/cYlcQ04/VVFrbC4ycP7hW8t0CCF439xXbW4CCSrm5pp-swN4dVQcs7mmzdW7Y9QM66lZ3pVW6v9p8P8-Hp9xW7RdY_08rDFg_V7bjrh8XhjcfW1grZKS6YrqSlN8sW8KlcJBfVW1ZQq7t8GT0TCW1k2_lG56TWx8W7YYldQ7Cg_RBW3-JNXl2KKFmSW97DQyl1BVJ6ZW2WfjBk65Tn8bW64W2rv4r73r4W4QWDQj1k7f_9W26kBx-62kwV-W1sj1tn8KykCXV8kCgR5204ZtW4KfD2l3R0lsXN7WFhL65_svQW87rjH6636FWzW4JNJGY8DxV6MN1xQqkbD99ZcN3Z_pfbSTfFlN4Yv-XzsH5kZW4RvKTJ3GY6y1W2YY85B8XQP6hW1BhsG390Ky-rW4Sshcp8RHXZzN4WbtFL_d56JW8cQybZ4dbg4fN7XN3P98bT48W1TMKJR2XcZQ8W4WMWpc5WW19wW7NNl1r3yCt6GW8nT5cQ2Zm1TzW1M0ysV8vhH10W7b7vlk1X86Z2W2D1jsM2S0csfW41xXpY9brS6vVmYWSX7Q21W2N40XwJkgv9PgW6nHbYs8Sn04FN62gFBpvQFcYW26VYrC6-RJ6bW1fBYRr1487xFVHgn_y68yrPnW51mjgb4WTCHqVwlSZk27p6CkW8kPMJC2zn6jwW6wkVXD6d77M0W79P04c7KnlW1W2CCByL5jh_5MW5ys7Cq92ZL6zW6cf4_38cfFrmVYfnfN1fwzJXW6q8XfZ56dpHjVKb9fB8qP_bTW5m9ykL19W2gLW3YtnFl5LL4Ptf5wjPXY04)

2024-2025 Pacific NW Basic Skills Series and Championship: If you have not

signed up for the series, you will need to do so before your first competition by

going to either the PNIC or OSC websites listed below. Skaters must compete in

a minimum of 3 competitions throughout the series before the final deadline

August 17, 2025. Once you are signed up with PNW Basic Skill Series, your

scores will automatically be sent to PNIC/OSC for recording. The list of

qualifying club competitions are listed on the websites below. The PNW Basic

Skills Series Championship Round will be held in conjunction with PNIC

Championships, September 19-21, 2025, in Spokane, WA, see website for more

details. The links to register are:

 PNIC link - Basic Skills Series - PACIFIC NORTHWEST INTERCLUB

ASSOCIATION (pacificnwinterclub.com)

 OSC link – Competitions &amp; Series, Basic Skills Series

(oregonskating.org)

II. ELIGIBILITY

**Singles: Excel and Well-Balanced Events**:

* Skaters must meet at least the minimum singles test requirements for the event’s level. A skater’s singles test level may be higher than the minimum requirement.
	+ Skate Up: skaters may skate up one level higher than their minimum test requirement allows.
* Skaters may not register for an event level lower than allowed by their competitive floor. An athlete’s competitive floor is set by one of the following scenarios:
	+ If an athlete has a paid EMS series application for the NQS series, the event level registered for in the most recent NQS will become the lowest level they may compete at in any U.S. Figure Skating sanctioned event.
	+ If an athlete has a paid EMS series application for the Excel Series, the event level registered for in the most recent Excel series will become the lowest level they may compete in any Excel event. For Well-Balanced and Specialty events the skater will be permitted to register at one level lower than the “floor” set by their excel series entry.
	+ If an athlete has never had a paid EMS series application in the NQS or Excel series, the athlete may select their level based on their goals and technical skills as long as the minimum test requirements are met.
* Skaters are not permitted to enter an Excel free skate and a Well-Balanced free skate event at the same competition (example: Juvenile Girls Free Skate and Juvenile Girls Excel Free Skate). However, they are permitted to enter an Excel and a Well-Balanced event of different types such as a short program (if stand-alone event option), specialty or showcase events (example: Intermediate Women Short Program and Intermediate Women Excel Free Skate).
* For more details about establishing event levels, refer to the information sheet [HERE](https://www.usfigureskating.org/sites/default/files/media-files/2023-24SeasonUpdates.pdf) or email events@usfigureskating.org.

**All other singles and partner events (such as Adults, Pairs, Ice Dance):**

* Skaters must meet the minimum test requirements for the events level but not exceed the maximum permissible test requirement.

**EVENTS OFFERED:**

* **U.S. Figure Skating Program Requirements:** [usfigureskating.org --> Skate --> Compete --> Program Requirements](https://www.usfigureskating.org/program-requirements)
* **Compete USA Program Requirements:** [learntoskateusa.com/competeusa](https://learntoskateusa.com/CompeteUSA)
* **Skate United:** For any Skate United (S.U.) Athlete, please have them register for their appropriate level under the “standard” option. Once the registration is complete, the following form must be submitted to the competition chair via email at boiseiceclassic@gmail.com
	+ [Click here for the Skate United Athlete Form](https://www.usfigureskating.org/sites/default/files/media-files/Skate%20United%20Athlete%20Form.pdf).
* **Skating Accommodation Memorandum (S.A.M.):** Skaters using a S.A.M. must submit their S.A.M. to the competition chair via email at boiseiceclassic@gmail.com
	+ [Click here for more information about S.A.Ms.](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.usfigureskating.org%2Fsites%2Fdefault%2Ffiles%2Fmedia-files%2FSkating%2520Accommodation%2520Memorandum.pdf&data=05%7C02%7Cmromeo%40usfigureskating.org%7C3cc83a9cc5fe4793eed608dcb8b4bc42%7C964257e804cb48ecab7c63de46e7cfd4%7C0%7C0%7C638588334801444507%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=EXBuFL%2BUcKKwOCFakjDwLlJHe%2B%2B00bz7MKmDrGH89Lc%3D&reserved=0)

On the program requirements page linked above, competitions that fall within the date range beside the program requirements must use those requirements.

|  |  |  |  |
| --- | --- | --- | --- |
| **SINGLES** | **JUDGING** | **1st Event Price** | **2nd Event Price** |
| Excel Free Skate  | *IJS*  | *$130* | *$80* |
| Well Balanced Short Program  | IJS | $130 | $80 |
| Well Balanced Free Skate  | *IJS*  | *$130* | *$80* |
| Adult Free Skate (Adult Pre-Bronze – Master Jr/Sr)  | *IJS*  | *$130* | *$80* |
| Adult Beginner & High Beginner Free Skate | *6.0* | *$100* | *$80* |
| **PARTNERED ICE DANCE** | **JUDGING**  | **1st Event Price** | **2nd Event Price** |
| Pattern Dance  | *IJS*  | *$250* | *$190* |
| Open Pattern Dance | *IJS*  | *$250* | *$190* |
| Rhythm Dance  | IJS | *$250* | *$190* |
| Free Dance  | IJS | *$250* | *$190* |
| Adult Pattern Dance  | *IJS*  | *$250* | *$190* |
| Adult Free Dance | *IJS*  | *$250* | *$190* |
| **ATHLETE DEVELOPMENT** | **JUDGING** | **1st Event Price** | **2nd Event Price** |
| Compulsory Moves (Level 1 - 8) | *6.0* | *$80* | *$60* |
| Jumps Challenge (Level 1 – 9)  |  *6.0* | *$80* | *$60* |
| Spins Challenge (Level 1 – 6)  |  *6.0* | *$80* | *$60* |
| **SHOWCASE** | **JUDGING** | **1st Event Price** | **2nd Event Price** |
| Emotional Performance Pre Preliminary – Senior, Adult)  | *CJS* | *$130* | *$80* |
| Choreographic Artistry( Pre Preliminary - Senior, Adult) | *CJS* | *$130* | *$80* |
| Lyrical Pop ( Pre Preliminary - Senior, Adult) | *CJS* | *$130* | *$80* |
| Character Performance (Pre Preliminary - Senior, Adult) | *CJS* | *$130* | *$80* |
| Comedic Impressions (Pre Preliminary - Senior, Adult) | *CJS* | *$130* | *$80* |
| Duets/Trios (Pre Preliminary – Senior, Adult)  | *CJS* | *$200* | *$80* |
| Theme Event | *CJS* | *$130* | *$80* |
| Inflatables | *CJS* | *$130* | *$80* |
| Mini Production Ensemble | *CJS* | *$230* | *$80* |
| Production Ensemble | *CJS* | *$275* | *$80* |
| Adaptive Individual Showcase |  *6.0* | *$80* | *$80* |
| Adaptive Unified Partner Showcase |  *6.0* | *$80* | *$80* |
| **SOLO DANCE** | **JUDGING** | **1st Event Price** | **2nd Event Price** |
| Solo Pattern Dance  | IJS | *$190* | *$150* |
| Solo Open Pattern Dance | *IJS*  | *$190* | *$150* |
| Solo Free Dance | *IJS*  | *$190* | *$150* |
| Solo Combined Dance | *IJS*  | *$220* | *$150* |
| Shadow Dance | *IJS*  | *$150* | *$150* |
| Adult Solo Pattern Dance | *IJS*  | *$190* | *$150* |
| Adult Solo Free Dance  | *IJS*  | *$190* | *$150* |
| **COMPETE USA EVENTS** | **JUDGING** | **1st Event Price** | **2nd Event Price** |
| Snowplow Sam-Basic 6 Program w/ Music  | *6.0* | *$80* | *$60* |
| Aspire 1-4 Program w/ Music | *6.0* | *$80* | *$60* |
| Adult 1-6 Program w/ Music | *6.0* | *$80* | *$60* |
| Snowplow Sam – Basic 6 Elements  | *6.0* | *$80* | *$60* |
| Compete USA Showcase | *6.0* | *$80* | *$60* |
| **ADAPTIVE** | **JUDGING** | **1st Event Price** | **2nd Event Price** |
| Special Olympics Badges 2 - 12 |  *6.0* | *$60* | *$50* |
| Special Olympics – Free Skate Program, Pairs & Dance | *6.0* | *$60* | *$50* |
| Skate United *\*see statement above* |  *6.0* | *$60* | *$50* |

**OUR COMMUNITY:**

U.S. Figure Skating is dedicated to fostering a culture of belonging and community that is welcoming for all individuals. We are committed to championing diversity, equity and inclusion and understand its value in combating discrimination and challenging inequalities necessary to develop champions both on and off the ice. We are actively working toward developing equitable practices and policies that foster safety and empower all individuals to authentically pursue their unique path in all areas of our sport. We stand firmly on the belief that our members are the most important asset to our organization and that our differences are meaningful and strengthen our sport. We believe that skating is for everyone.

**NON-DISCRIMINATION:**

U.S. Figure Skating commits in policy, principle and practice to sustain a non-discriminatory approach on and off the ice for all members. We strive to provide equal opportunity for all despite their varied backgrounds, experiences and identities, and want all members to feel valued and respected at every level of organization. U.S. Figure Skating’s SkateSafe® Program receives, investigates and addresses allegations of discrimination or harassment throughout its membership and the organization. Please refer to the [SkateSafe® Program Handbook](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.usfigureskating.org%2Fskatesafe&data=05%7C01%7Ckhenneman%40usfigureskating.org%7C3d46996269404c60c77408db2af61421%7C964257e804cb48ecab7c63de46e7cfd4%7C0%7C0%7C638151008614852312%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=Dxq4uo%2BKBJRf8oE0YjduTi0FzQaQ8AHfQHJ5lBvulaQ%3D&reserved=0) for further definition of harassment, discrimination and abuse.

By attending this event, all participants are willingly committing to upholding U.S. Figure Skating’s Code of Ethics (*GR 1.01*) and Code of Conduct (*GR 1.02*), as detailed within the [U.S. Figure Skating Rulebook](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.usfigureskating.org%2Fabout%2Frules&data=05%7C01%7Ckhenneman%40usfigureskating.org%7C3d46996269404c60c77408db2af61421%7C964257e804cb48ecab7c63de46e7cfd4%7C0%7C0%7C638151008614852312%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=kRhLoR9DIBqmdPGj5KWYkXC1on1g7YF1yB5kYrXtcH0%3D&reserved=0).

To report a concern of discrimination or harassment to U.S. Figure Skating, please visit [www.USFigureSkating.org/SkateSafe](https://nam02.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.usfigureskating.org%2FSkateSafe&data=05%7C01%7Ckhenneman%40usfigureskating.org%7C3d46996269404c60c77408db2af61421%7C964257e804cb48ecab7c63de46e7cfd4%7C0%7C0%7C638151008614852312%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=laQ2mj%2FodL4soL5DIrbU%2BfkPbZpEGCVeyYRgE82gQ0U%3D&reserved=0) or email SkateSafe@USFigureSkating.org.

**ATHLETE ASSISTANCE/ACCOMMODATIONS:**

Should a skater with disabilities require any specific accommodations or assistance for their competitive event, please submit your approved S.A.M to the Competition Chair by the registration deadline at boiseiceclassic@gmail.com

**COMPLIANCE:**

For full details about participant compliance requirements, refer to the U.S. Figure Skating SkateSafe® webpage: <https://www.usfigureskating.org/skatesafe#compliance>.

**COACHES**

To be an eligible coach at a nonqualifying competition, coaches must meet the applicable compliance requirements and verified by U.S. Figure Skating. Coach compliance falls into two categories, Coach Compliance (includes choreographers) and Learn to Skate USA® Instructor Compliance. Details regarding compliance requirements can be found [HERE](https://www.usfigureskating.org/support/coach/coach-compliance). All compliance requirements must be met at the time of check-in to access the competition, no exceptions.

Coaches of foreign athletes: If you are a coach of a foreign athlete only, you are not subject to U.S. Figure Skating coach compliance and will only be asked to provide a letter of good standing for the federation your athlete represents.

With EMS, coaches must be included within a skater/team’s registration or updated through their EMS Skater Portal via “[My Coaches](https://public.3.basecamp.com/p/3uMsvDUa7FL8Y2EDqZyD2UAZ)” or “Team Personnel.” All coaches declared at the time of registration will be included in the registration confirmation email. Note: There is no registration approval process within EMS as the data (membership and test level) is tied to the U.S. Figure Skating database. Non-compliant coaches will receive automated email reminders through the start of the competition.

EMS Coach Resources (not SYS or TOI):

* [My Competitions](https://public.3.basecamp.com/p/rXE1uyVQqyg3xA7hzXAjpudM)
* [My Skaters](https://public.3.basecamp.com/p/w79NH9tSWWwJ17EjeUhdpy1V)
* [Coach Schedule](https://public.3.basecamp.com/p/3UXnPmqVfktsb1qEwg6AHR2h)

EMS Coach Resources (SYS):

* [Team Management Guide](https://public.3.basecamp.com/p/zrJdNdXfA5V9y45GLgt1fxmj)

EMS ADMIN: The compliance tab within EMS lists ALL individuals who were declared by skaters at the time of registration or through their EMS Skater Portals (also allows access to skater schedule, music/PPC preview etc.). The compliance requirements are tied to the U.S. Figure Skating database and are updated daily removing the need for the LOC to manually update its list of attending coaches. Further, if a coach is non-compliant, they will receive system-generated emails through the start of the competition. Click [here](https://public.3.basecamp.com/p/6wx1FoKpG3e3EQDJh6wdFsW5) for additional information.

**TEAM SERVICE PERSONNEL**

Teams are permitted a maximum of two team service personnel. Team service personnel must have a current U.S. Figure Skating or Learn to Skate USA® membership, a green lighted background check and completed SafeSport™ Training. All compliance requirements must be met at the time of check-in to access the competition, no exceptions. Team service personnel is defined as those indicated as a team manager and/or team service personnel planning to attend the competition with the team.

**MANDATORY ATHLETES**

Athletes age 18+ as of the competition start date who will be competing on a team (i.e., synchro, ice dance, pairs, shadow dance, theatre, etc.) with at least one Minor Athlete must complete SafeSport™ Training. **\***

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport™ Training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be compliant until they have completed the training and their Members Only portal reflects completion. Please email skatesafe@usfigureskating.org for instructions or questions regarding parental consent.

**III. REGISTRATION INFORMATION**

**ONLINE REGISTRATION VIA EMS (Singles and Partnered events only):**

Online registrations will be accepted via [EMS](https://m.usfigureskating.org/competition-registration/). Payment must be made at the time of registration by credit card only. Each transaction includes a 3% transaction fee.

Registration Deadline: March 20, 2025 10pm ET

No Late Registration

\*The host club reserves the right to close registration at any time if event capacity is met

1. Go to [www.usfsaonline.org](http://www.usfsaonline.org)
2. Enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA® member number and password
	1. If you need assistance with your member number and password, contact Member Services at memberservices@usfigureskating.org.
3. Click EMS then “Competition Registration”
4. Choose “Boise Ice Classic” from the list of nonqualifying competitions.
	1. If you need assistance completing your registration, contact productsupport@usfigureskating.org.

**PARTNERED EVENTS**:

Only one partner will complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. **The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.**

**FOREIGN SKATERS:**

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](https://public.3.basecamp.com/p/GwrcZ9DuXrqkxKykKbYQxJGn)). This can be done by choosing the “Non-Member? Create Account” option on the [Members Only](https://m.usfigureskating.org/account/login/) login page.

**ONLINE REGISTRATION VIA EMS (Partner)**

All teams are required to register online via the U.S. Figure Skating Event Management System (EMS). Anyone listed as a team manager or coach for a team in their Members Only Team Profile will be able to access the registration system. Registration for the competition is not considered final until online payment has been received. Online payment via credit card is the only form of accepted payment for registration in EMS.

1. Go to <https://m.usfigureskating.org>.
2. Use your personal member number and password to login.
3. Click the **BLUE** “*EMS Event Management System*” button.
4. Choose “Competition Registration – Teams” from the menu.
5. Select the team you would like to register for competition.
6. Click the REGISTER NOW button next to your competition’s name.

**NOTE**: Only the competitions for which your team(s) are eligible will appear.

1. Walk through the on-screen registration process which will include:
	1. Team Verification: Confirm the team’s information is accurate.
	2. Registration Overview: Review general information about the competition.
	3. Event Selection: Confirm the event you are registering the team for is accurate.
	4. Competition Roster Selection: Click the “**Add Skaters**” link. The screen will display all skaters listed in your Main Roster. Check the box next to each skater’s name to add them to the competition roster.
	5. Coach Information: Click the “**Add Coaches**” link. The screen will display all coaches listed in your Team Profile. Check the box next to each coach’s name to add them. Only the coaches who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add coaches who are listed in your Team Profile.
	6. Team Service Personnel Information: Click the “**Add Team Service Personnel**” to add attending team service personnel. The screen will display team managers and team service personnel listed in your Team Profile. Check the box next to each name to add them. Only the team service personnel who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add team service personnel who are listed in your Team Profile.
2. Payment via credit card will be required to complete your registration as it is the only accepted form of payment for registration in EMS. Registrations are not considered complete until an invoice confirmation via email has been received. A 3% processing fee will be assessed at check-out.

**NOTE**: Payment must be submitted individually for each team’s registration. If you are planning on registering multiple teams in a short period of time, it is recommended that you contact your credit card company to prevent anti-fraud systems from being activated.

**TEST CREDIT:**

In accordance with Rules TR 3.00, 4.01 and 4.02, athletes may receive credit for meeting minimum scores at any competition held under the International Judge System (IJS). The athlete must “skate-up” to the event they are seeking test credit for, in addition to having already passed any prerequisites prior to the competition event.

YOU ACHIEVED THE MINIMUM SCORES FOR RECEIVING TEST CREDIT FOR A COMPETITION EVENT YOU “SKATED UP” IN. WHAT DO YOU DO?

STEP 1:

At the competition, go to the registration/information desk and ask for a “Test Credit Packet” which includes the documents listed below.

This MUST be requested on-site, and will not be available after the competition ends. Take a picture of all documents for safe-keeping. As a courtesy, ask the competition for the packet within one hour of your event ending.

 Documents needed / included in the Test Credit Packet: 1. A copy of the overall event results, that lists all of the skaters, in addition to the names of the Technical Controller and Event Referee. This is to prove the skater actually skated in the event. 2. Your individual protocol 3. Your Test Credit Skater Report, generated by the accountant. This has your name, your scores and verifies you achieved a passing result. See the next page for an example. STEP 2:

Obtain a written statement from your coach verifying that the above documents are true and valid. The coach may write their own statement, they may choose to use the sample document included in this packet, or your club may have a pre-printed form they can simply sign.

STEP 3:

Submit these documents to your club’s Test Chair, along with the appropriate payment and request that the club record your test through the Members Only program, www.usfsaonline.org Each club may request this information in their preferred format. (For example, scan or upload picture files of the documentation to an online form, or submit paper copies, etc.). The important thing is that your club’s test chair obtains copies of documents 1-3, in step 1 and verification from your coach that it is authentic. IMPORTANT: Before you leave the competition, check your packet and be sure you have ALL three of the correct documents. If you do not, please ask to speak with the Accountant to obtain them.

**CRITIQUES/FEEDBACK**

Critiques/Feedback will not be offered at this event

**MUSIC SUBMISSION/UPLOAD:**

EMS MUSIC UPLOAD: Competitors participating in events with music are required to upload their music to EMS no later than **March 30, 2025 at 9:00pm ET**. After this date, skaters will be locked out of this feature and subject to a **$50 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite. If music is not submitted by the late deadline of 2/24/25, a fee of $100 will be added.

DEADLINE: 3/30/25 $50 late fee, after 4/5/25 $100 late fee

EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](https://public.3.basecamp.com/p/ycj6D89r1GruJVv8oTSWXUqW)

*If you need assistance, email* *productsupport@usfigureskating.org*

Competitors must also have available a backup copy of their competition music on a cell phone and it must be immediately available rinkside whenever the skater competes. If the phone does not have the standard round headset connector, an appropriate adapter, such as an Apple Lightning connector or Samsung USB-C adapter is required to be attached. The phone should be presented to the music person with the file ready to play, phone in airplane mode and volume turned to maximum.

**PLANNED PROGRAM CONTENT (PPC) SUBMISSION/UPLOAD – FOR IJS EVENTS ONLY:**

EMS PLANNED PROGRAM CONTENT (PPC) – Competitors participating in IJS events are required to submit PPC in EMS no later than **March 30, 2025** **9pm ET** After this date, skaters will be locked out of this feature in EMS and subject to a **$50 late fee**. The late fee will automatically be added to each skater’s cart who doesn’t meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite. If PPC is not submitted by the late deadline of 4/5/25, a fee of $100 will be added.

DEADLINE: 3/30/25 $50 late fee, after 4/5/25 $100 late fee

EMS PPC UPLOAD HOW TO: [CLICK HERE](https://public.3.basecamp.com/p/bJNALQ6nPYrJUH2YKAjQ2tMB)

*If you need assistance, email* *productsupport@usfigureskating.org*

**REFUND POLICY**

Suggested language, modify as appropriate: Entry fees will not be refunded after entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.

**LIABILITY:**

U.S. Figure Skating, Learn to Skate USA®, (Boise Figure Skating Club) and (Idaho Ice World) accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

**IV. COMPETITION DETAILS**

**FACILITIES:**

The competition will be held at Idaho Ice World, 7072 S Eisenman Road, Boise 83716. Idaho Ice World has 2 NHL size rinks (85’ X 200’). Temperatures inside the rinks can be rather cool. The facility has an inside restaurant, Duster’s, where food and beverage can be ordered. No outside food allowed in the restaurant. Alcoholic beverages must be consumed inside Dusters. May not take to rinkside Idaho Ice World has a large lobby area with many tables for your enjoyment

 **LOCKER ROOMS AND CHANGING AREAS**:

Locker rooms and changing areas at U.S. Figure Skating competitive events are for athletes only, will be labeled with regard to specific use and where identified will be gender specific. An exception can be made for athletes under 11 years old that will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s). Please review the Locker Room and Changing Area Policy in the SkateSafe® Handbook.

**U.S. Figure Skating Travel Policy:**

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one and Two-Deep Leadership requirements must be adhered to at all times during In-Program travel, by transporting at least two minors or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe® Travel Policy and any exceptions can be found starting on page 12 of the [SkateSafe® Handbook](https://www.usfigureskating.org/sites/default/files/media-files/SkateSafe%20Handbook.pdf).

**OFFICIAL WEBSITE AND UPDATES**

The official website for the competition: [**www.boisefsc.com**](http://www.boisefsc.com/)

An official bulletin board will be maintained near the on-site registration desk. It is the responsibility of each competitor, parent and coach to check the website and/or bulletin board frequently for any schedule changes and/or additional information pertaining to the competition. Starting orders and results will be posted online - the URL and its QR code to access will be posted near the on-site registration desk. Live scoring will also be provided

 **SCHEDULE:**

Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available

**PRACTICE ICE:**

Practice sessions will be held for each day of the competition. Practice ice will be $20 per 20-minute session.

Requests for practice ice will be handled through the online entry process and is a part of your entry form. Sign up for one practice session per event entered. No music will be played during practice ice.

 **Pre-Purchase:**  Practice ice credits may be purchased after participants complete their event registration, via the EMS Competition Portal.  Skaters who purchase credits during the pre-purchase period will be able to select sessions during the selection period, after the schedule has been completed and posted.

* [**Click Here for a Pre-Purchase How-To Document**](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fpublic.3.basecamp.com%2Fp%2FrqAXpFKf535Tp76yZk2dcL1b&data=05%7C01%7Cmromeo%40usfigureskating.org%7C674a0d4fa6034d03af0a08db774d0049%7C964257e804cb48ecab7c63de46e7cfd4%7C0%7C0%7C638234944835332286%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=wNzfXhmouYKqaE2LlDlrsbSWOGkVU2Bqb7sP4jgGTso%3D&reserved=0)
* Open: March 20, 2025
* Close: March 30, 2025 10pm ET
* Maximum credits per registered event:
	+ UPI - 1
* Cost per credit: $20

**Pre-Purchase Selection:** After the close of entries and shortly after the competition schedule is published, skaters will receive an email with notice of the practice ice schedule and the date/time when pre purchased credits can be scheduled via EMS.

* [**Click Here for a Selection How-To Document**](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fpublic.3.basecamp.com%2Fp%2FKbtNr6DhEX1Rpf1ePW8LeUB6&data=05%7C01%7Cmromeo%40usfigureskating.org%7C674a0d4fa6034d03af0a08db774d0049%7C964257e804cb48ecab7c63de46e7cfd4%7C0%7C0%7C638234944835332286%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=VjHZ7dv2hBH7%2F0C%2FQPvhYyvPcGtllk9ioB6wQQDkiTM%3D&reserved=0)
* Open: April 15, 2025 8am ET
* Close: April 20, 2025 10PM ET

**Open Sales**: Practice Ice sessions will be available after the schedule has been published. Skaters will be able to purchase open sessions available to them.

* [**Click Here for an Open Sales How-To Document**](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fpublic.3.basecamp.com%2Fp%2FZFJN9NPbT99REMpExBTRupYX&data=05%7C01%7Cmromeo%40usfigureskating.org%7C674a0d4fa6034d03af0a08db774d0049%7C964257e804cb48ecab7c63de46e7cfd4%7C0%7C0%7C638234944835332286%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=vby6j0VaBVSbyEMdI1vu7Gxv0WKIp6KTM5MFK%2BzYjEE%3D&reserved=0)
* Open: date/time April 21, 2025 8am ET
* Close: date/time April 25, 2025 10pm ET
* Maximum sessions per registered event:
	+ UPI - 1
* Cost per session: $25

The Boise Figure Skating Club cannot offer specific times for practice ice until the number of competitors and events are known. Once the competition schedule is finalized by the Chief Referee, specific practice ice times will be made available to complement the competition schedule. At such time, skaters will be able to purchase select practice ice times though  [EMS.](https://m.usfigureskating.org/account/login?url=%2Fems%2F) On the day of the competition, practice Ice if available will be sold on a first come first served basis for the cost of $25 per 20-minute session.

After the close of registration and the initial practice ice reservation period, additional practice ice sessions may become available. This will be announced through [EMS.](https://m.usfigureskating.org/ems/) Please ensure that the email address submitted during online entry is accurate to receive updates about practice ice availability and scheduling.

There will be no refunds for those who do not appear for their reserved practice session. Every effort will be made to schedule practice ice on the same day as the event, but this is not guaranteed.

 **ONSITE CHECK-IN:**

The official registration desk will be located at the lobby of Idaho Ice World and will be open one hour before the first competitive event and will run through the last event of the last day. All skaters are required to register 45-60 minutes before their scheduled event. Please register promptly upon arrival. The check in desk will be located near the Jack City Rink inside Idaho Ice World.

**If you are participating in a role requiring compliance, please be sure to** [**download or print your compliance card**](https://www.usfigureskating.org/sites/default/files/media-files/Access%20Your%20Digital%20Compliance%20Card.pdf) **to verify your compliance status on-site, if requested. If you believe your compliance card does not accurately reflect your compliance status, please contact skatesafe@usfigureskating.org at least 2 business days prior to the competition for assistance.**

**VOLUNTEER INFO:**

This competition could not happen without the support of volunteers. Volunteer sign up information will be sent out a couple weeks prior to event. Please visit the [Boise Figure Skating Club](https://www.boisefsc.com/) website for sign up details.

**AWARDS:**

Each group will receive awards immediately following the posting of results for the event. Medals will be given to the top four places of each event. Learn to skate events will have no more than 6 skaters in each group and awards for all 6 will be given

**SPECIAL AWARD:**

The Shauna Hill Artistry Award

Shauna Hill was a long-time member of the Boise Figure Skating Club. Her optimism and dedication have inspired her peers and competitors. She will always be remembered for her passion and enthusiasm to the sport of figure skating and to all of those around her.

The judges will give this special award to three skaters who demonstrate excellence in artistry in the **Showcase Emotional event** at the Boise Ice Classic. Three Artistic Award trophies will be given. One each for a skater level Pre-Preliminary and below, Preliminary thru Pre-Juvenile, and Juvenile and above. These awards are sponsored by Shauna’s parents, Ted, and Heidi Hill. Note: Skaters receiving this award will not be eligible again for three years (award recipients in 2021 – 2024)

**PHOTO/VIDEO**:

Live and on-demand streaming, and sales and distribution of U.S. Figure Skating sanctioned and approved events, programs, and activities that include the playback of music is strictly prohibited. This prohibition does not apply to the distribution of footage that does not include music. Questions about this can be directed to music@usfigureskating.org.

**ADDITIONAL INFORMATION:**

**TEST SESSION:**

A test session will be held on April 27, 2025. Registration for the Test Session must be submitted by **April 15, 2025,** online through [Entryeeze.](http://www.entryeeze.com/) Log into the Boise FSC membership page and then click the link for test registration.

**Official Competition Hotel:**

Springhill Suites by Marriott located at Boise Parkcenter are proud to be our official competition hotel. Rooms will be offered to skaters and their families at a discounted price. Please reserve your room by April 1, 2025, to qualify for the discounted rate.

Springhill Suites

424 E Parkcenter Blvd, Boise, ID 83706

**Phone:**[(208) 342-1044](https://www.google.com/search?q=springhill+suites+park+center)

**Airport**: The [Boise Airport](https://www.iflyboise.com/) is conveniently located a few miles from the rink and offers many flight options

**CONTACT INFORMATION:**

Competition website: www.boisefsc.com

For questions, please contact the following individuals:

|  |  |  |  |
| --- | --- | --- | --- |
| Competition Chair: | Name Sara Patterson | E-mail boiseiceclassic@gmail.com | Phone 208-949-7088 |
| Chief Referee:  | Name Linda Chihara | E-mail lkchihara@yahoo.com | Phone 208-713-4517 |
| Practice Ice Chair:  | Name Sara Patterson | E-mail boiseiceclassic@gmail.com | Phone208-949-7088 |